

LAPT

LONDON ACADEMY OF PROFESSIONAL TRAINING

CERTIFICATE

Certificate in Veterinary Assistant Skills

Foundation Level



LAPT — London Academy of Professional Training

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Reference PC-VSC-F • Petcare Centres

UKPRN 10067351 • Registered in England and Wales, company 4984798

AT A GLANCE

REFERENCE	PC-VSC-F
AWARD	Certificate
ASSESSMENT	445 marks — 267 to pass (60%)
PREREQUISITES	None
VALIDITY	Lifetime
AWARDING BODY	LAPT — London Academy of Professional Training

CURRICULUM

1 Animal Care Essentials 4 chapters · 20 classes 115 marks	• 1 Understanding Basic Animal Biology and Behavior — 5 classes › 1.1 Explore Basic Animal Anatomy › 1.2 Understand Common Animal Physiology › 1.3 Identify Key Animal Behavioral Traits › 1.4 Examine Species-Specific Needs and Habits › 1.5 Apply Knowledge to Real-Life Animal Care Scenarios • 2 Essential Principles of Animal Nutrition and Feeding — 5 classes › 2.1 Understanding Basic Nutritional Needs of Animals › 2.2 Identifying Essential Nutrients for Animal Wellness › 2.3 Exploring Different Types of Animal Feed › 2.4 Designing a Balanced Diet for Domestic Animals › 2.5 Implementing Feeding Schedules and Monitoring Intake • 3 Recognizing Signs of Illness and Injury in Animals — 5 classes › 3.1 Understanding Normal Animal Behavior › 3.2 Identifying Common Symptoms of Illness › 3.3 Detecting Signs of Injury in Animals › 3.4 Conducting a Basic Health Assessment › 3.5 Responding to Illness and Injury in Animals • 4 Fundamentals of Preventative Health Care and Management — 5 classes › 4.1 Understanding the Importance of Preventative Health Care in Animals › 4.2 Identifying Common Preventative Care Practices for Pets › 4.3 Exploring Vaccination Protocols and Their Role in Disease Prevention › 4.4 Recognizing Signs of Potential Health Issues in Animals › 4.5 Implementing Basic Health Management Plans for Companion Animals
2 Clinical Support Techniques 4 chapters · 20 classes 65 marks	• 1 Introduction to Clinical Support Roles — 5 classes › 1.1 Understanding the Role of a Clinical Support Technician › 1.2 Exploring Key Responsibilities in Veterinary Settings › 1.3 Familiarizing with Common Veterinary Support Tools › 1.4 Assisting in Basic Animal Care Procedures › 1.5 Navigating Ethical and Professional Standards in Clinical Support • 2 Patient Handling and Care Procedures — 5 classes › 2.1 Understanding Animal Body Language and Behavior › 2.2 Demonstrating Safe Handling Techniques for Small Animals › 2.3 Applying Restraint Methods for Large Animals › 2.4 Ensuring Patient Comfort and Stress Reduction Strategies › 2.5 Implementing Basic Care Procedures for Hospitalized Animals • 3 Medical Equipment: Usage and Maintenance — 5 classes › 3.1 Understanding Veterinary Medical Equipment › 3.2 Identifying Common Veterinary Tools › 3.3 Demonstrating Safe Equipment Handling › 3.4 Maintaining Sterilization and Cleanliness › 3.5 Troubleshooting and Basic Repairs • 4 Supporting Veterinary Procedures — 5 classes › 4.1 Understanding Veterinary Procedures: An Overview › 4.2 Identifying Instruments and Tools in Veterinary Practice › 4.3 Assisting with Physical Exams: Techniques and Protocols › 4.4 Safely Handling Animals During Procedures › 4.5 Recording and Communicating Observations Effectively

3

Health and Safety in Veterinary Settings

4 chapters · 20 classes

65 marks

• 1 Understanding Veterinary Workplace Hazards — 5 classes

- › 1.1 Identifying Common Hazards in Veterinary Practices
- › 1.2 Understanding Zoonotic Disease Risks and Prevention
- › 1.3 Implementing Biosecurity Measures in the Workplace
- › 1.4 Managing Chemical and Equipment Safety
- › 1.5 Responding to and Reporting Safety Incidents

• 2 Infection Control and Biosecurity Measures — 5 classes

- › 2.1 Understanding Pathogen Transmission in Veterinary Environments
- › 2.2 Identifying Common Contaminants and Sources of Infection
- › 2.3 Implementing Effective Hand Hygiene Practices
- › 2.4 Utilizing Personal Protective Equipment (PPE) Effectively
- › 2.5 Developing Biosecurity Protocols for Preventing Disease Spread

• 3 Safe Handling of Animals and Equipment — 5 classes

- › 3.1 Understanding Animal Behavior for Safe Handling
- › 3.2 Identifying Hazards in Veterinary Environments
- › 3.3 Implementing Safety Protocols for Animal Handling
- › 3.4 Using Personal Protective Equipment Effectively
- › 3.5 Applying Safe Equipment Handling Techniques

• 4 Emergency Procedures and Response — 5 classes

- › 4.1 Understanding Emergency Procedures in Veterinary Clinics
- › 4.2 Recognising Signs of Veterinary Emergencies
- › 4.3 Implementing Emergency Response Protocols
- › 4.4 Ensuring Personal Safety During Veterinary Emergencies
- › 4.5 Practicing Effective Communication in Emergency Situations

4

Introduction to Veterinary Science

4 chapters · 20 classes

90 marks

• 1 Foundations of Veterinary Science — 5 classes

- › 1.1 Understanding the Role of Veterinary Science in Animal Health
- › 1.2 Exploring the Types of Veterinary Careers and Their Responsibilities
- › 1.3 Identifying Common Veterinary Tools and Equipment
- › 1.4 Learning Basic Animal Anatomy and Physiology
- › 1.5 Applying Fundamental Veterinary Ethics and Legal Responsibilities

• 2 Anatomy and Physiology of Domestic Animals — 5 classes

- › 2.1 Understanding Basic Animal Anatomy Terminology
- › 2.2 Exploring the Musculoskeletal System of Domestic Animals
- › 2.3 Examining the Digestive Systems Across Different Species
- › 2.4 Identifying Key Structures in the Cardiovascular System
- › 2.5 Applying Physiology Concepts to Animal Health Care Practices

• 3 Animal Health and Nutrition Basics — 5 classes

- › 3.1 Understanding Animal Needs: A Nutritional Perspective
- › 3.2 Identifying Essential Nutrients and Their Functions in Animals
- › 3.3 Recognizing Common Nutritional Deficiencies in Animals
- › 3.4 Exploring the Relationship Between Health and Diet in Animals
- › 3.5 Applying Basic Nutritional Principles to Animal Care

• 4 Introduction to Veterinary Diagnostics and Treatment — 5 classes

- › 4.1 Understanding Clinical Signs and Symptoms
- › 4.2 Exploring Diagnostic Tools in Veterinary Practice
- › 4.3 Interpreting Laboratory Results
- › 4.4 Evaluating Treatment Options for Common Conditions
- › 4.5 Implementing Basic Treatment Protocols

5

Record Keeping and Administration

4 chapters · 20 classes

45 marks

• 1 Introduction to Veterinary Record Keeping — 5 classes

- › 1.1 Understanding the Importance of Veterinary Records
- › 1.2 Identifying Key Components of Veterinary Records
- › 1.3 Learning How to Accurately Maintain Veterinary Records
- › 1.4 Exploring Different Types of Veterinary Record Systems
- › 1.5 Applying Best Practices in Veterinary Record Keeping

• 2 Legal and Ethical Standards in Veterinary Documentation — 5 classes

- › 2.1 Understanding Legal Requirements in Veterinary Documentation
- › 2.2 Identifying Ethical Considerations in Record Keeping
- › 2.3 Ensuring Confidentiality and Data Protection
- › 2.4 Applying Best Practices for Accurate Record Maintenance
- › 2.5 Reviewing Case Studies on Legal and Ethical Record Keeping

• 3 Effective Administrative Practices in Veterinary Clinics — 5 classes

- › 3.1 Understanding the Role of Administration in Veterinary Clinics
- › 3.2 Exploring Essential Record Keeping Techniques
- › 3.3 Implementing Efficient Appointment Scheduling Systems
- › 3.4 Managing Client and Patient Information Securely
- › 3.5 Applying Best Practices for Inventory and Supplies Management

• 4 Advanced Data Management and Technologies in Veterinary Practices — 5 classes

- › 4.1 Understanding Data Types in Veterinary Practice
- › 4.2 Navigating Veterinary Management Software
- › 4.3 Implementing Effective Data Entry Strategies
- › 4.4 Ensuring Data Accuracy and Integrity
- › 4.5 Analyzing Data Trends for Clinical Decision Making

• 1 Principles of Effective Communication in Veterinary Settings — 5 classes

- › 1.1 Understanding the Basics of Effective Communication in Veterinary Settings
- › 1.2 Identifying and Overcoming Barriers to Communication
- › 1.3 Developing Active Listening Skills with Pet Owners
- › 1.4 Practicing Clear and Compassionate Information Delivery
- › 1.5 Applying Non-Verbal Communication Strategies in Veterinary Practice

• 2 Developing Client Communication Skills — 5 classes

- › 2.1 Understanding the Basics of Client Communication in Veterinary Settings
- › 2.2 Identifying Clients' Needs and Expectations Effectively
- › 2.3 Building Empathy and Active Listening Skills with Clients
- › 2.4 Navigating Difficult Conversations with Confidence
- › 2.5 Practicing Effective Non-Verbal Communication Techniques

• 3 Interprofessional Communication and Team Collaboration — 5 classes

- › 3.1 Understanding the Importance of Interprofessional Communication
- › 3.2 Identifying Roles and Responsibilities in Veterinary Teams
- › 3.3 Developing Effective Communication Strategies
- › 3.4 Applying Team Collaboration Techniques in Practice
- › 3.5 Evaluating Team Communication Outcomes

• 4 Handling Difficult Conversations and Situations in Veterinary Practice — 5 classes

- › 4.1 Identifying Triggers in Veterinary Conversations
- › 4.2 Developing Empathy During Stressful Interactions
- › 4.3 Utilizing Active Listening Techniques
- › 4.4 Implementing Conflict Resolution Strategies
- › 4.5 Practicing Role-Play for Difficult Scenarios