

LAPT

LONDON ACADEMY OF PROFESSIONAL TRAINING

CERTIFICATE

ISO 9999ACC — Assistive Products for People with Disability

ISO Certification Programme



LAPT — London Academy of Professional Training

Address 85 Great Portland Street, W1W 7LT, London, United Kingdom

Email info@lapt.org

Telephone +44 7513 283044

Web lapt.org

Reference DIV-ACC-9999ACC • ISO Diversity & Inclusion

UKPRN 10067351 • Registered in England and Wales, company 4984798

AT A GLANCE

REFERENCE	DIV-ACC-9999ACC
AWARD	Certificate
ASSESSMENT	300 marks — 180 to pass (60%)
PREREQUISITES	None
VALIDITY	Lifetime
AWARDING BODY	LAPT — London Academy of Professional Training

CURRICULUM

1

ISO DIV Foundation

7 chapters · 42 classes100 marks

• 4 Clause 4: Context of the Organisation — 6 classes

› Defining Organisational Context in ISO 9999ACC

› Identifying Interested Parties in Assistive Products

› Establishing Scope for Assistive Technology Management

› Understanding Management System Boundaries in ISO 9999ACC

› Mapping Stakeholder Needs for Disability Assistance

› Navigating Regulatory Requirements for Assistive Products Industry

• 5 Clause 5: Leadership — 6 classes

› Establishing Leadership Commitment in Assistive Products

› Developing Effective Policy for Disability Assistance

› Defining Roles in Assistive Product Leadership

› Responsibilities of Management in Disability Support

› Authority Structures in Assistive Product Implementation

› Communicating Leadership Vision for Assistive Products

• 6 Clause 6: Planning — 6 classes

› Identifying Risks and Opportunities in Assistive Products

› Setting Objectives for Assistive Products Planning

› Integrating Stakeholder Input in Risk Assessment

› Strategies for Effective Assistive Products Planning

› Evaluating Risks in Assistive Product Development

› Aligning Objectives with Regulatory Requirements in Assistive Products

• 7 Clause 7: Support — 6 classes

› Understanding Resources for Assistive Products Development

› Building Competence in Assistive Technology Implementation

› Fostering Awareness of Disability Support Needs

› Effective Communication Strategies for Assistive Product Users

› Documented Information Standards in Assistive Technology

› Integrating Support Systems for Enhanced Disability Assistance

• 8 Clause 8: Operation — 6 classes

› Understanding Operational Planning in ISO 9999ACC

› Control Measures for Assistive Product Implementation

› Standard-Specific Requirements for Operational Control

› Monitoring and Evaluation in Assistive Product Operations

› Risk Management Strategies in ISO 9999ACC Implementation

› Documentation Essentials for Operational Compliance in ISO 9999ACC

• 9 Clause 9: Performance Evaluation — 6 classes

› Understanding Monitoring Techniques in ISO 9999ACC

› Measurement Methods for Assistive Product Performance

› Conducting Effective Analyses for ISO 9999ACC Compliance

› Evaluation Strategies for Assistive Products in ISO 9999ACC

› The Role of Internal Audits in Performance Evaluation

› Management Review Processes for ISO 9999ACC Standards

• 10 Clause 10: Improvement — 6 classes

› Understanding Nonconformity in Assistive Products for Disability

› Identifying Root Causes of Nonconformities in ISO 9999ACC

› Developing Effective Corrective Actions for Assistive Products

› Implementing Continual Improvement in Disability Assistive Products

› Evaluating the Impact of Corrective Actions on Quality

› Establishing a Culture of Continuous Improvement in ISO 9999ACC

• **CH1 Understanding ISO 9999ACC Framework and Requirements** —

6 classes

- › Overview of ISO 9999ACC Essential Principles
- › Key Definitions within Assistive Product Standards
- › Interpreting Regulatory Compliance and Guidelines
- › Understanding User Needs and Market Expectations
- › Exploring the Relationship with Other ISO Standards
- › Identifying Document Control Mechanisms for Compliance

• **CH2 Conducting a Gap Analysis for Compliance** — 6 classes

- › Identifying Current State vs ISO 9999ACC Requirements
- › Techniques for Effective Gap Analysis Facilitation
- › Documenting Findings and Recommendations Clearly
- › Engaging Stakeholders in the Gap Analysis Process
- › Prioritising Gaps and Creating Action Plans
- › Integrating Gap Analysis into Strategic Planning

• **CH3 Strategic Project Planning for ISO Implementation** — 6 classes

- › Developing a Comprehensive Project Plan Framework
- › Setting Measurable Objectives for ISO Compliance
- › Creating Timelines and Resource Allocation Strategies
- › Risk Management and Mitigation throughout the Project
- › Communicating Project Plans to Stakeholders Effectively
- › Utilising Project Management Tools for ISO Implementation

• **CH4 Internal Audit Methodology and Practices** — 6 classes

- › Designing an Internal Audit Strategy for ISO 9999ACC
- › Conducting Effective Audits within Diverse Teams
- › Developing Audit Checklists and Documentation Procedures
- › Managing Non-conformities and Corrective Actions
- › Reporting Audit Findings to Management Teams
- › Fostering a Culture of Continuous Improvement

• **CH5 Preparation for Certification and Management Review** — 6 classes

- › Understanding Certification Process for ISO 9999ACC
- › Preparing for External Audits and Assessments
- › Best Practices for Management Review Meetings
- › Evaluating Performance Metrics and Outcomes
- › Documenting Evidence for Certification Readiness
- › Planning for Ongoing Compliance and Monitoring

• **CH1 Understanding ISO 9999ACC Standards** — 6 classes

- › Overview of ISO 9999ACC
- › Key Definitions in Assistive Products
- › ISO Compliance Requirements
- › ISO Standards and Disability Inclusion
- › Applications of ISO 9999ACC in the Field
- › Case Studies of ISO Implementations

• **CH2 Positioning ISO Skills in Diverse Industries** — 6 classes

- › Mapping ISO Standards to Industry Needs
- › Identifying Opportunities for ISO Integration
- › Assessing Market Gaps in Accessibility Services
- › Creating Value through ISO Adoption
- › Case Studies of Sector-Specific Applications
- › Tailoring ISO Approaches for Different Industries

• **CH3 Building Your Consultant Brand** — 6 classes

- › Developing a Unique Value Proposition
- › Branding Strategies for Accessibility Consultants
- › Leveraging Social Media for Branding
- › Building Credibility in the Consultant Space
- › Networking and Collaboration Opportunities
- › Creating a Compelling Portfolio

• **CH4 LAPT Partner Framework and Collaboration** — 6 classes

- › Overview of the LAPT Partner Framework
- › Establishing Partnerships with Organizations
- › Strategic Alliances in Accessibility Consulting
- › Collaborative Projects in the Field
- › Navigating Institutional Relationships
- › Maximizing Partner Benefits for Clients

• **CH5 Advisory Services and Client Engagement** — 6 classes

- › Understanding Client Needs and Expectations
- › Designing Effective Advisory Services
- › Communicating Value to Clients
- › Assessing Client Readiness for ISO Implementation
- › Navigating Vulnerabilities in Client Consultations
- › Measuring Success and Impact in Client Projects