

LAPT

LONDON ACADEMY OF PROFESSIONAL TRAINING

CERTIFICATE

ISO 22325 — Emergency Management Capability Assessment Guidelines

ISO Certification Programme



LAPT — London Academy of Professional Training

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Reference SSR-ADC-22325 • ISO Security Safety & Risk

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AT A GLANCE

REFERENCE	SSR-ADC-22325
AWARD	Certificate
ASSESSMENT	430 marks — 258 to pass (60%)
PREREQUISITES	None
VALIDITY	Lifetime
AWARDING BODY	LAPT — London Academy of Professional Training

CURRICULUM

1

Emergency Management Principles

5 chapters · 30 classes85 marks

• 1 Foundations of Emergency Management: Concepts and Definitions — 6 classes

› 1.1 Define Key Terms in Emergency Management

› 1.2 Explore Historical Context of Emergency Management

› 1.3 Identify Roles and Responsibilities in Emergency Management

› 1.4 Analyze the Importance of Preparedness in Emergencies

› 1.5 Discuss the Components of an Emergency Management Framework

› 1.6 Apply Emergency Management Concepts to Case Studies

• 2 Risk Assessment and Mapping in Emergency Management — 6 classes

› 2.1 Define Key Concepts in Risk Assessment

› 2.2 Identify Types of Risks in Emergency Management

› 2.3 Analyze the Importance of Mapping in Risk Assessment

› 2.4 Evaluate Data Sources for Effective Risk Mapping

› 2.5 Apply Risk Assessment Techniques to Real-World Scenarios

› 2.6 Develop Action Plans Based on Risk Mapping Findings

• 3 Emergency Management Frameworks and Strategy Development — 6 classes

› 3.1 Define Emergency Management Frameworks

› 3.2 Identify Key Components of Successful Strategies

› 3.3 Analyze Current Emergency Management Practices

› 3.4 Develop Goals and Objectives for Strategy Development

› 3.5 Create a Comprehensive Emergency Management Plan

› 3.6 Evaluate and Revise Emergency Strategies for Improvement

• 4 Leadership Roles and Responsibilities in Emergency Situations — 6 classes

› 4.1 Identify Key Leadership Roles in Emergency Management

› 4.2 Understand Responsibilities of Emergency Management Leaders

› 4.3 Analyze the Impact of Leadership on Emergency Response

› 4.4 Develop Effective Communication Strategies for Leaders

› 4.5 Practice Decision-Making Skills in Crisis Situations

› 4.6 Evaluate Leadership Styles and Their Effectiveness in Emergencies

• 5 Continuous Improvement: Exercising and Evaluating Emergency Management Practices — 6 classes

› 5.1 Identify Key Components of Emergency Management Exercises

› 5.2 Design Effective Evaluation Criteria for Emergency Management Practices

› 5.3 Implement Continuous Improvement Strategies in Emergency Exercises

› 5.4 Analyze Past Emergency Management Performance for Insights

› 5.5 Engage Stakeholders in the Evaluation Process of Emergency Responses

› 5.6 Develop Action Plans for Enhancing Future Emergency Management Practices

• 1 Foundations of Emergency Management Evaluation — 6 classes

- › 1.1 Define Key Concepts in Emergency Management Evaluation
- › 1.2 Identify Evaluation Frameworks and Their Importance
- › 1.3 Analyze the Role of Leadership in Emergency Management Evaluation
- › 1.4 Explore Methods for Collecting Evaluation Data
- › 1.5 Assess and Interpret Evaluation Results for Continuous Improvement
- › 1.6 Develop an Action Plan for Implementing Evaluation Findings

• 2 Establishing Evaluation Frameworks and Criteria — 6 classes

- › 2.1 Define Key Evaluation Frameworks for Emergency Management
- › 2.2 Identify Criteria for Effective Capability Assessment
- › 2.3 Develop Specific Metrics to Measure Emergency Management Performance
- › 2.4 Analyze Data Collection Methods for Evaluation Purposes
- › 2.5 Design a Continuous Improvement Plan Based on Evaluation Outcomes
- › 2.6 Implement and Monitor Evaluation Frameworks in Real-World Scenarios

• 3 Data Collection and Analysis Techniques — 6 classes

- › 3.1 Identify Key Data Requirements for Emergency Management
- › 3.2 Select Appropriate Data Collection Methods
- › 3.3 Develop Effective Data Collection Tools
- › 3.4 Implement Data Collection Procedures in Emergency Scenarios
- › 3.5 Analyze Collected Data for Insights and Trends
- › 3.6 Communicate Findings to Stakeholders for Continuous Improvement

• 4 Interpreting Evaluation Results for Decision-Making — 6 classes

- › 4.1 Analyze Key Evaluation Metrics for Strategic Insights
- › 4.2 Identify Trends in Evaluation Results for Improvement Opportunities
- › 4.3 Compare Evaluation Results Against Benchmark Standards
- › 4.4 Synthesize Evaluation Data to Formulate Recommendations
- › 4.5 Communicate Evaluation Findings Effectively to Stakeholders
- › 4.6 Implement Continuous Improvement Strategies Based on Evaluation Insights

• 5 Implementing Continuous Improvement Practices — 6 classes

- › 5.1 Identify Key Performance Indicators for Continuous Improvement
- › 5.2 Analyze Current Practices for Improvement Opportunities
- › 5.3 Develop Action Plans for Implementing Changes
- › 5.4 Engage Stakeholders in the Continuous Improvement Process
- › 5.5 Monitor and Measure the Impact of Improvements
- › 5.6 Foster a Culture of Continuous Improvement in Emergency Management

• 1 Foundations of Leadership in Emergency Management — 6 classes

- › 1.1 Define Leadership in the Context of Emergency Management
- › 1.2 Identify Key Leadership Styles for Crisis Situations
- › 1.3 Analyze the Role of Effective Communication in Leadership
- › 1.4 Explore Team Dynamics in Emergency Response Scenarios
- › 1.5 Assess the Impact of Leadership on Team Performance
- › 1.6 Develop an Action Plan for Improving Leadership Skills

• 2 Building Effective Teams for Crisis Response — 6 classes

- › 2.1 Identify Key Roles and Responsibilities in Crisis Teams
- › 2.2 Assess Team Dynamics and Communication Styles
- › 2.3 Develop Trust and Cohesion Among Team Members
- › 2.4 Implement Decision-Making Strategies Under Pressure
- › 2.5 Facilitate Effective Conflict Resolution Techniques
- › 2.6 Evaluate Team Performance and Continuous Improvement

• 3 Communication Strategies in Crisis Leadership — 6 classes

- › 3.1 Identify Key Communication Barriers in Crisis Situations
- › 3.2 Analyze Effective Communication Techniques for Leaders
- › 3.3 Develop a Crisis Communication Plan Framework
- › 3.4 Role-Play Scenarios to Practice Crisis Communication Skills
- › 3.5 Evaluate Real-World Case Studies of Crisis Communication
- › 3.6 Create a Personal Action Plan for Enhancing Communication in Leadership

• 4 Decision-Making Under Pressure — 6 classes

- › 4.1 Identify Critical Decision-Making Scenarios in Emergencies
- › 4.2 Analyze Psychological Effects of Pressure on Decision-Making
- › 4.3 Evaluate Decision-Making Models in High-Stakes Situations
- › 4.4 Develop Strategies for Effective Team Collaboration Under Stress
- › 4.5 Apply Techniques for Time Management in Crisis Decisions
- › 4.6 Simulate Real-World Scenarios to Practice Decision-Making Skills

• 5 Fostering Resilience and Adaptability in Teams — 6 classes

- › 5.1 Identify Key Traits of Resilient Teams
- › 5.2 Assess Current Team Adaptability Levels
- › 5.3 Explore Strategies for Enhancing Team Resilience
- › 5.4 Develop a Team Resilience Action Plan
- › 5.5 Implement Adaptability Exercises in Team Meetings
- › 5.6 Evaluate the Impact of Resilience Training on Team Dynamics

• 1 Fundamentals of Risk Assessment and Analysis — 6 classes

- › 1.1 Define Key Concepts in Risk Assessment
- › 1.2 Identify Types of Risks Relevant to Emergency Management
- › 1.3 Analyze the Risk Assessment Process Framework
- › 1.4 Evaluate Tools and Techniques for Risk Analysis
- › 1.5 Assess Stakeholder Roles in Risk Management
- › 1.6 Apply Risk Assessment Findings to Emergency Planning

• 2 Identifying and Categorizing Risks in Emergency Management — 6 classes

- › 2.1 Define and Understand Risk in Emergency Management
- › 2.2 Identify Common Types of Risks in Emergency Scenarios
- › 2.3 Analyze the Impact of Identified Risks on Communities
- › 2.4 Categorize Risks by Likelihood and Consequence
- › 2.5 Develop a Risk Matrix for Emergency Management
- › 2.6 Create a Risk Assessment Report for Emergency Planning

• 3 Analyzing Risk Data and Determining Risk Levels — 6 classes

- › 3.1 Identify Key Risk Data Sources for Analysis
- › 3.2 Analyze Quantitative Risk Data using Statistical Methods
- › 3.3 Evaluate Qualitative Risk Data through Stakeholder Input
- › 3.4 Determine Risk Levels Using Risk Matrices
- › 3.5 Assess the Impact of Risks on Organizational Objectives
- › 3.6 Develop an Action Plan for Managing Identified Risks

• 4 Developing Risk Mitigation Strategies — 6 classes

- › 4.1 Identify Key Risks in Emergency Management
- › 4.2 Analyze Risk Impact and Likelihood
- › 4.3 Develop Robust Risk Mitigation Plans
- › 4.4 Prioritize Mitigation Strategies Based on Severity
- › 4.5 Implement Effective Communication Plans for Mitigation
- › 4.6 Evaluate and Adjust Risk Mitigation Strategies

• 5 Implementing and Reviewing Risk Assessment Processes — 6 classes

- › 5.1 Define Risk Assessment and Its Importance in Emergency Management
- › 5.2 Identify Key Components of an Effective Risk Assessment Process
- › 5.3 Develop a Framework for Conducting Risk Assessments
- › 5.4 Implement Techniques for Analyzing Risks within an Organization
- › 5.5 Establish Metrics for Reviewing and Evaluating Risk Assessment Outcomes
- › 5.6 Create Action Plans to Address Identified Risks and Enhance Preparedness

• 1 Foundations of Emergency Management Strategic Planning — 6 classes

- › 1.1 Define Key Concepts in Emergency Management Strategic Planning
- › 1.2 Analyze the Importance of Leadership in Emergency Management
- › 1.3 Identify Stakeholders in Emergency Management Planning
- › 1.4 Assess Current Best Practices in Emergency Management Strategies
- › 1.5 Develop SMART Goals for Emergency Management Initiatives
- › 1.6 Create an Action Plan for Effective Emergency Management Training

• 2 Risk Assessment and Analysis Techniques — 6 classes

- › 2.1 Identify Key Risk Factors in Emergency Management
- › 2.2 Assess Vulnerability and Impact of Risks
- › 2.3 Analyze Historical Data for Risk Trends
- › 2.4 Utilize Qualitative vs Quantitative Risk Assessment Techniques
- › 2.5 Develop Risk Mitigation Strategies Based on Analysis
- › 2.6 Apply Risk Assessment Findings to Strategic Planning

• 3 Developing Effective Emergency Management Strategies — 6 classes

- › 3.1 Analyze Current Emergency Management Frameworks
- › 3.2 Assess Community Needs and Resilience Factors
- › 3.3 Identify Key Stakeholders and Their Roles
- › 3.4 Develop Measurable Objectives for Emergency Strategies
- › 3.5 Design Integrated Response Plans with Resources
- › 3.6 Evaluate and Adapt Strategies for Continuous Improvement

• 4 Integration of Stakeholder Engagement in Planning — 6 classes

- › 4.1 Identify Key Stakeholders in Emergency Management
- › 4.2 Analyze Stakeholder Interests and Influences
- › 4.3 Develop Effective Communication Strategies for Stakeholder Engagement
- › 4.4 Foster Collaborative Relationships with Stakeholders
- › 4.5 Integrate Stakeholder Feedback into Strategic Planning
- › 4.6 Evaluate the Impact of Stakeholder Engagement on Emergency Management Outcomes

• 5 Evaluating and Improving Strategic Plans in Emergency Management — 6 classes

- › 5.1 Assess Current Strategic Plans in Emergency Management
- › 5.2 Identify Key Performance Indicators for Evaluation
- › 5.3 Analyze Stakeholder Feedback to Enhance Plans
- › 5.4 Conduct Risk Assessments to Inform Strategic Improvements
- › 5.5 Develop Action Plans for Continuous Improvement
- › 5.6 Implement and Monitor Adjusted Strategies in Practice

• 1 Understanding Emergency Management Principles — 6 classes

- › 1.1 Define Key Concepts in Emergency Management
- › 1.2 Explore the Principles of Risk Assessment
- › 1.3 Analyze Stakeholder Roles in Emergency Response
- › 1.4 Develop Communication Strategies for Emergency Situations
- › 1.5 Evaluate Best Practices in Emergency Management Training
- › 1.6 Create a Basic Emergency Response Plan

• 2 ISO 22325 Standards and Guidelines — 6 classes

- › 2.1 Explore the Fundamentals of ISO 22325 Standards
- › 2.2 Identify Key Components of Emergency Management Capability
- › 2.3 Analyze Guidelines for Effective Leadership in Emergencies
- › 2.4 Assess the Role of Training in Emergency Management Frameworks
- › 2.5 Develop Strategies for Implementing ISO 22325 Guidelines
- › 2.6 Evaluate Case Studies on Successful Emergency Management Practices

• 3 Assessing Organizational Emergency Management Capabilities

— 6 classes

- › 3.1 Identify Key Components of Emergency Management Capabilities
- › 3.2 Evaluate Current Organizational Emergency Procedures
- › 3.3 Assess Human Resources Within Emergency Management Framework
- › 3.4 Analyze Technological Tools for Emergency Readiness
- › 3.5 Conduct Capability Gap Analysis in Emergency Management
- › 3.6 Develop Action Plans for Enhancing Emergency Management Skills

• 4 Developing Training Programs for Emergency Preparedness — 6 classes

- › 4.1 Assess Organizational Needs for Emergency Preparedness Training
- › 4.2 Define Learning Objectives for Emergency Management Programs
- › 4.3 Design Engaging Training Materials for Emergency Scenarios
- › 4.4 Implement Interactive Training Techniques for Effective Learning
- › 4.5 Evaluate Training Effectiveness in Emergency Preparedness
- › 4.6 Adapt Training Programs Based on Evaluation Feedback

• 5 Leadership in Emergency Management: Case Studies and Best Practices — 6 classes

- › 5.1 Analyze Leadership Styles in Emergency Management Case Studies
- › 5.2 Identify Key Competencies for Effective Emergency Management Leadership
- › 5.3 Evaluate Real-World Emergency Management Scenarios and Leadership Decisions
- › 5.4 Discuss Communication Strategies for Leaders During Emergencies
- › 5.5 Implement Best Practices from Successful Emergency Management Leaders
- › 5.6 Develop a Personal Action Plan for Leadership Growth in Emergency Management