

LAPT

LONDON ACADEMY OF PROFESSIONAL TRAINING

CERTIFICATE

NEP Vocational Class 8



LAPT — London Academy of Professional Training

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AT A GLANCE

AWARD	Certificate
ASSESSMENT	500 marks — 300 to pass (60%)
PREREQUISITES	None
VALIDITY	Lifetime
AWARDING BODY	LAPT — London Academy of Professional Training

CURRICULUM

1 Banking & Financial Services 4 chapters · 24 classes 100 marks	• 1 Unit 1 — Types of Bank Accounts and Banking Services — 6 classes › 1.1 Identify Different Types of Bank Accounts › 1.2 Compare Features of Savings Accounts and Current Accounts › 1.3 Explore Specialized Bank Accounts: Student and Joint Accounts › 1.4 Understand the Importance of Interest Rates in Banking › 1.5 Examine Additional Banking Services: Loans and Mortgages › 1.6 Apply Knowledge by Choosing the Right Bank Account for Different Needs • 2 Unit 2 — Digital Banking, UPI and Mobile Payments — 6 classes › 2.1 Understanding Digital Banking: Definition and Benefits › 2.2 Exploring UPI: How Unified Payments Interface Works › 2.3 Identifying Mobile Payment Methods and Platforms › 2.4 Analyzing Security Features in Digital Banking Transactions › 2.5 Comparing Traditional Banking with Digital Banking Solutions › 2.6 Practicing Mobile Payments: Setting Up and Making Transactions
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• 3 Unit 3 — Loans, Insurance and Basic Financial Products — 6 classes

› 3.1 Understand the Concept of Loans: Types and Purposes

› 3.2 Explore the Loan Application Process: Steps and Requirements

› 3.3 Analyze Interest Rates: Fixed vs. Variable Rates Explained

› 3.4 Introduction to Insurance: Types and Importance

› 3.5 Evaluate Basic Financial Products: Savings Accounts vs. Current Accounts

› 3.6 Apply Knowledge: Creating a Personal Budget with Loans and Insurance Considerations

• 4 Unit 4 — Financial Documentation and Consumer Rights — 6 classes

› 4.1 Identify Key Financial Documents and Their Purposes

› 4.2 Understand the Importance of Accurate Financial Record-Keeping

› 4.3 Explore Consumer Rights in Financial Transactions

› 4.4 Analyze Common Financial Agreements and Contracts

› 4.5 Evaluate the Consequences of Misleading Financial Practices

› 4.6 Apply Knowledge of Consumer Rights to Real-World Scenarios

• 1 Unit 1 — Introduction to Environmental Issues — 6 classes

- › 1.1 Identify Key Environmental Issues in Our Community
- › 1.2 Explore the Effects of Pollution on Ecosystems
- › 1.3 Examine the Impact of Climate Change on Wildlife
- › 1.4 Investigate Sustainable Practices for Waste Management
- › 1.5 Evaluate Renewable Energy Sources and Their Benefits
- › 1.6 Create an Action Plan for Promoting Environmental Awareness

• 2 Unit 2 — Waste Management and Recycling Practices — 6 classes

- › 2.1 Identify Different Types of Waste and Their Sources
- › 2.2 Explore the Impact of Waste on the Environment
- › 2.3 Discover the Principles of the 3Rs: Reduce, Reuse, Recycle
- › 2.4 Learn Effective Sorting Techniques for Recycling
- › 2.5 Implement a Personal Waste Reduction Plan
- › 2.6 Advocate for Community Recycling Initiatives

• 3 Unit 3 — Renewable Energy Sources and Green Practices — 6 classes

- › 3.1 Identify Different Types of Renewable Energy Sources
- › 3.2 Explore the Benefits of Using Renewable Energy
- › 3.3 Analyze the Environmental Impact of Fossil Fuels
- › 3.4 Investigate Practical Green Practices for Homes
- › 3.5 Design a Simple Renewable Energy Project
- › 3.6 Present and Promote a Green Initiative to Peers

• 4 Unit 4 — Conservation, Sustainability and Our Responsibility — 6 classes

- › 4.1 Understand the Importance of Conservation in Our Ecosystems
- › 4.2 Identify Local Species and Their Roles in Biodiversity
- › 4.3 Explore Renewable Resources and Their Benefits
- › 4.4 Discuss the Impact of Human Activities on the Environment
- › 4.5 Create a Personal Action Plan for Sustainable Living
- › 4.6 Present Solutions for Community-Based Conservation Initiatives

• 1 Unit 1 — Human Body Systems — An Overview — 6 classes

- › 1.1 Identify and Describe the Major Human Body Systems
- › 1.2 Explore the Functions of the Circulatory System
- › 1.3 Understand the Role of the Respiratory System in Human Health
- › 1.4 Analyze the Digestive System's Process and Importance
- › 1.5 Examine the Nervous System and Its Impact on Body Coordination
- › 1.6 Apply Knowledge of Body Systems to Real-Life Health Scenarios

• 2 Unit 2 — Patient Care and Basic Nursing Assistance — 6 classes

- › 2.1 Understand Patient Care Fundamentals
- › 2.2 Identify Key Responsibilities of Nursing Assistants
- › 2.3 Demonstrate Effective Communication with Patients
- › 2.4 Explore Basic Hygiene Practices for Patient Comfort
- › 2.5 Learn Techniques for Assisting Patients with Mobility
- › 2.6 Apply Skills in a Simulated Patient Care Scenario

• 3 Unit 3 — Hygiene, Sanitation and Infection Control — 6 classes

- › 3.1 Understand the Importance of Personal Hygiene in Healthcare
- › 3.2 Identify Common Sources of Infection in Clinical Settings
- › 3.3 Learn Proper Handwashing Techniques to Reduce Infection Risk
- › 3.4 Explore Different Sanitization Methods for Medical Equipment
- › 3.5 Develop Strategies for Maintaining a Clean Healthcare Environment
- › 3.6 Apply Infection Control Protocols in Real-Life Scenarios

• 4 Unit 4 — Medical Emergencies and First Response — 6 classes

- › 4.1 Identify Common Medical Emergencies
- › 4.2 Recognize Symptoms of Shock
- › 4.3 Assess and Respond to Breathing Difficulties
- › 4.4 Perform Basic First Aid for Cuts and Scrapes
- › 4.5 Administer CPR and Use an AED
- › 4.6 Develop a Personal Emergency Response Plan

• 1 Unit 1 — Hardware Components and Peripherals — 6 classes

- › 1.1 Identify and Describe Basic Hardware Components
- › 1.2 Explore the Functions of Input Devices
- › 1.3 Examine Output Devices and Their Uses
- › 1.4 Understand Storage Devices and Their Capacity
- › 1.5 Investigate Peripheral Connectivity Options
- › 1.6 Apply Knowledge to Assemble a Basic Computer Setup

• 2 Unit 2 — Software, Operating Systems and Applications — 6 classes

- › 2.1 Explore Different Types of Software: System Software vs Application Software
- › 2.2 Identify Key Functions of Operating Systems in Computer Systems
- › 2.3 Analyze Common Operating Systems: Features and Use Cases
- › 2.4 Demonstrate How to Install and Configure Application Software
- › 2.5 Evaluate Productivity Software: Tools for Document Creation and Data Management
- › 2.6 Apply Software Troubleshooting Techniques for Common Issues

• 3 Unit 3 — Networking Concepts and Internet Basics — 6 classes

- › 3.1 Define Key Networking Concepts and Terminology
- › 3.2 Identify Types of Network Topologies and Their Uses
- › 3.3 Explain the Functionality of Network Devices
- › 3.4 Describe the Basics of Internet Protocols (IP)
- › 3.5 Demonstrate How to Set Up a Simple Local Area Network (LAN)
- › 3.6 Explore the Role of Internet Safety and Security Practices

• 4 Unit 4 — Cybersecurity Awareness and Data Safety — 6 classes

- › 4.1 Identify Common Cyber Threats and Risks
- › 4.2 Understand the Importance of Strong Passwords
- › 4.3 Explore Best Practices for Safe Browsing
- › 4.4 Recognize Phishing Scams and How to Avoid Them
- › 4.5 Learn About Data Privacy and Protection Measures
- › 4.6 Develop a Personal Cybersecurity Plan